

MCPS User Agreement

The [Common Sense Family Media Agreement](#) is a checklist that parents can use to guide conversations with their kids about media use. It's designed to help parents establish guidelines and expectations around media use and behavior that are right for their family. Some families are comfortable using it as a signed agreement. Others refer to use it simply as a checklist to guide conversations. Either way, it's a great way to help parents and kids get on the same page about media and technology use.

Digital Citizenship

- I will take good care of my assigned Lenovo Laptop.
- I will never leave my Lenovo Laptop unattended.
- I will never loan out my Lenovo Laptop to other individuals.
- I will know where my Lenovo Laptop is at all times.
- I will charge my Lenovo Laptop's battery daily.
- I will keep food and beverages away from my Lenovo Laptop.
- I will not disassemble any part of my Lenovo Laptop or attempt any repairs by myself or another.
- I will protect my Lenovo Laptop by only carrying it while in the case provided.
- I will use my Lenovo Laptop in ways that are appropriate, meet MCPS expectations and are educational.
- I will not place decorations (such as stickers, markers, etc.) on the Lenovo Laptop.
- I will not deface the serial number Lenovo Laptop sticker on any Lenovo Laptop.
- I understand that my Lenovo Laptop is subject to inspection at any time without notice and remains the property of MCPS.
- I will follow the policies outlined in the Lenovo Laptop Policy, Procedures, and Information Guide while at school, as well as outside the school day.
- I will be responsible for all damage or loss caused by neglect or abuse and will report all damage and/or loss within 1 school day.
- I agree to return the District Lenovo Laptop, case/sleeve and power cords in good working condition.

_____ (pi) _____ (si)

I understand that the MCPS does not have control over information found on the Internet. While every attempt is made to block access from inappropriate material the best protection is a teacher/guardian/parent supervision.

Personal information about yourself or others while using the Internet or email should not be shared. This includes your name, age, address, phone number or school name.

Parents/Guardians and students are required to read, understand, and agree to the MCPS Responsible Use Policy.

Emails and other media that are accessed, created, or stored on the learning devices are the sole property of the MCPS. MCPS has the right to review these items for appropriateness, and to limit or revoke a student's access to them at any time, for any reason.

Parent/Guardian's Name (please print): _____

Parent Signature

Date

Student Signature

Date

School: _____

Grade Level: _____